



Presenting yourself at a job interview

Presentation is very important in job interviews. Employers want to know about your experience and training, but they are also trying to learn about your personal qualities, for example:

- Will you get along well with your coworkers?
- Will you give customers a good impression of the company?
- Will you listen carefully and follow instructions?

So it's a good idea to be a bit more formal with your presentation at the interview, even if the workplace itself is casual:

- dress a little better than you might at work
- avoid slang and swearing
- take care with your manners
- make sure your hair, hands and fingernails are clean and neat.



It's OK to be nervous at a job interview. Everyone is!

DID YOU KNOW



Meeting and Greeting

Job interviews begin with introducing yourself. In most jobs in North America, here's how you can make a good first impression:

- say hello and tell them your name
- smile and make eye contact
- offer to shake hands
- thank them for meeting with you

A place for your notes:
